

**Pleasant Grove City  
City Council Meeting Minutes  
Regular Session  
June 5, 2018  
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen  
Eric Jensen  
Cyd LeMone  
Lynn Walker  
Todd Williams

Staff Present: Scott Darrington, City Administrator  
Denise Roy, Finance Director  
Marty Beaumont, Public Works Director  
Deon Giles, Parks and Recreation Director  
Mike Smith, Police Chief  
Kathy Kresser, City Recorder  
Daniel Cardenas, Community Development Director  
Dave Thomas, Fire Chief  
Tina Petersen, City Attorney  
Sheri Britsch, Library Director

The City Council and staff met in the Library, Main Level, at 30 East Center Street.

**6:00 P.M. REGULAR CITY COUNCIL MEETING**

**1) CALL TO ORDER**

Mayor Fugal called the meeting to order and noted that all Council Members were present.

**2) PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Kimball Loosley.

**3) OPENING REMARKS**

The opening remarks were given by Council Member Jensen.

**4) APPROVAL OF MEETING'S AGENDA**

**ACTION:** Council Member Jensen moved to approve the agenda, as written. Council Member Andersen seconded the motion. The motion carried with unanimous consent of the Council.

5) **OPEN SESSION**

There were no public comments.

6) **CONSENT ITEMS**

- a. **City Council Minutes:  
City Council Minutes for the May 15, 2018 Meeting.**
- b. **To Consider Approval of Final Pay Request No. 9 for the Walker Tank and Pump Station for Dry Creek Structure, LLC.**
- c. **To Consider Approval of Payment Approval Reports for (May 16 and 23, 2018).**

**ACTION:** Council Member Williams moved to approve the consent items. Council Member LeMone seconded the motion. The motion carried with unanimous consent of the Council.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were no appointments.

8) **PRESENTATIONS**

There were no presentations.

9) **PUBLIC HEARING ITEMS**

- A) **PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED PLEASANT GROVE CITY FISCAL YEAR 2018/2019 BUDGET. THE FINAL BUDGET INCLUDES THE COMPREHENSIVE FEE SCHEDULE AND THE PLEASANT GROVE CITY REDEVELOPMENT AGENCY (RDA) BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE. (CITY WIDE).**

Director Roy described the changes from the previous budget, including the request for an Assistant City Engineer, a change in the capital projects list, and the proposal to keep the recycling fee at \$5.90 rather than reducing it. These items were described and discussed in detail during the Work Session.

Mayor Fugal opened the public hearing. There were no public comments. Mayor Fugal closed the public hearing.

Administrator Darrington reminded the Council and public that the final budget will be adopted on June 12.

**B) PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED PLEASANT GROVE CITY FISCAL YEAR 2017/2018 BUDGET AMENDMENTS.**

Director Roy briefly addressed the proposed budget amendments to the current budget, including minor wage adjustments in the Justice Court Division, and changes to the Miscellaneous Expenses in the Non-Departmental Section. She stated that the Fire Department was reimbursed from the State and Chief Thomas wanted to use some of that towards the security system in the New Public Safety Building. There would also be adjustments to the Class C Road Fund, Water, Storm Water, Cultural Arts, and Library Funds.

Mayor Fugal opened the public hearing. There were no public comments. Mayor Fugal closed the public hearing.

**10) ACTION ITEMS READY FOR VOTE**

**A) TO CONSIDER FOR ADOPTION A RESOLUTION (2018-031) PLEASANT GROVE CITY FISCAL YEAR 2017/2018 BUDGET AMENDMENTS FOR MISCELLANEOUS REVENUES, LAND ACQUISITION, ROAD PROJECTS, WATER PROJECTS, SEWER PROJECTS, CULTURAL ARTS, LIBRARY DONATIONS, AND JUDICIAL PART-TIME WAGES.**

*Presenter: Director Roy.*

**ACTION:** Council Member Jensen moved that the City Council ADOPT Resolution 2018-031 Pleasant Grove City Fiscal Year 2017/2018 Budget Amendments for Miscellaneous Revenues, Land Acquisition, Road Projects, Water Project, Sewer Projects, Cultural Arts, Library Donations, and Judicial Part-Time Wages. Council Member Williams seconded the motion. A public hearing was held. A voice vote was taken with Council Members Andersen, Jensen, LeMone, Walker, and Williams voting “Aye”. The motion carried unanimously.

**B) TO CONSIDER FOR ADOPTION A RESOLUTION (2018-032) ACCEPTING THE MUNICIPAL WASTEWATER PLANNING PROGRAM SELF-ASSESSMENT REPORT FOR THE 2017 CALENDAR YEAR; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont.***

Director Beaumont explained that the City was required to do a Self-Assessment Report on the sanitary sewer system by the Division of Water Quality. The report was straightforward and there were no issues.

**ACTION:** Council Member Walker moved that the City Council ADOPT Resolution 2018-032 accepting the Municipal Wastewater Planning Program Self-Assessment Report for the 2017 calendar year; and providing for an effective date. Council Member Andersen seconded the motion. A voice vote was taken with Council Members Andersen, Jensen, LeMone, Walker, and Williams voting “Aye”. The motion carried unanimously.

- C) TO CONSIDER FOR ADOPTION A RESOLUTION (2018-033) AUTHORIZING THE MAYOR TO DECLARE A 2012 FORD F350 SUPER DUTY TRUCK AND A 2001 FORD ESCAPE AS SURPLUS AND DIRECTS THAT IT BE DISPOSED OF ACCORDING TO THE CITY’S POLICY FOR DISPOSING OF SURPLUS PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont.***

Director Beaumont explained that there are two vehicles that were ready to be replaced. The Ford F-350 is in good condition and he expected to get a good price for it, but the Ford Escape is in poor shape.

**ACTION:** Council Member Andersen moved that the City Council ADOPT Resolution 2018-033 authorizing the Mayor to declare a 2012 Ford F350 Super Duty Truck and a 2001 Ford Escape as surplus and direct that it be disposed of according to the City’s policy for disposing of surplus property; and providing for an effective date. Council Member Williams seconded the motion. A voice vote was taken with Council Members Andersen, Jensen, LeMone, Walker, and Williams voting “Aye”. The motion carried unanimously.

- D) TO CONSIDER FOR APPROVAL A PROPOSED SITE PLAN FOR A NEW MEDICAL BUILDING, AS PART OF THE doTERRA CAMPUS, ON PROPERTY LOCATED AT APPROXIMATELY 360 SOUTH 1300 WEST IN THE GROVE ZONE – COMMERCIAL SALES SUBDISTRICT. (SAM WHITE’S LANE) (doTERRA INTERNATIONAL, LLC APPLICANT) *Presenter: Director Cardenas.***

Director Cardenas presented the staff report regarding a site plan for a new medical office building what will be part of the doTERRA Campus. He presented an aerial map of the campus and identified the location of the proposed building. The medical building will be located in the Commercial Sales Subdistrict, and not part of the overlay. At this time, the applicant was only proposing one building, although they have plans for two additional medical buildings in the area. The medical building will be three-stories, with the first floor being a traditional medical clinic for doTERRA employees and the upper levels to be used for medical research offices. Parking requirements for the clinic are one stall for every 200 square feet. The offices on the upper floors require one stall for every 300 square feet. The total parking requirement for the building is 138 stalls, although the site plan included 250 stalls. Director Cardenas noted that doTERRA will need to provide additional parking when the other two buildings are developed. With regard to landscaping, the site plan provides nearly 39% open space while the Code only requires 25%. Director Cardenas reported that the Design Review Board has reviewed the building designs and recommended approval with a few deviations from the Code, including a deviation from the required landscape diamonds in the parking area. The building materials match those of the existing doTERRA building, so there was no opposition to the building design. The Planning Commission also recommended approval of the site plan.

Council Member Andersen commented that the doTERRA development had been a real blessing to Pleasant Grove City and has sparked economic development in The Grove Zone.

**ACTION:** Council Member Walker moved that the City Council APPROVE the proposed site plan for a new medical building, as part of the doTERRA Campus, on property located at approximately 360 South 1300 West, in The Grove Zone – Commercial Sales Subdistrict. Council Member Jensen seconded the motion. The motion passed with unanimous consent of the Council.

- E) TO CONSIDER FOR APPROVAL A FOUR-LOT FINAL SUBDIVISION PLAT CALLED WOODGATE SUBDIVISION, LOCATED AT APPROXIMATELY 298 NORTH 100 EAST. (LITTLE DENMARK) (ALLAN COLLEDGE, APPLICANT) Presenter: Director Cardenas.**

Director Cardenas presented the staff report regarding the request for a four-lot subdivision on a flag stem. The property is just over one acre in size and is located in the R1-8 zone. This subdivision came before the Planning Commission some time ago, and they recommended approval. However, the application was delayed by the applicant and the Planning Commission recommendation expired after 12 months. The previous week, the Planning Commission unanimously voted to recommend approval of the application. Director Cardenas presented the subdivision plat and identified the building envelopes, access points, and the existing home.

Council Member Andersen asked if the construction on 100 East would coincide with this development installing their utilities. Director Beaumont confirmed that the developer had already worked with the construction company that is constructing the road.

In response to a question raised about noticing, Director Cardenas confirmed that notices were sent to all property owners within 300 feet of the subdivision. Staff received some inquiries, but there were no concerns. He also reported that there were no residents spoke out against the application at the Planning Commission hearing.

**ACTION:** Council Member Jensen moved that the City Council APPROVE a four-lot final subdivision plat called Woodgate Subdivision, located at approximately 298 North 100 East. Council Member Walker seconded the motion. The motion passed with unanimous consent of the Council.

**11) ITEMS FOR DISCUSSION**

There were no items for discussion.

**12) REVIEW AND DISCUSSION ON THE JUNE 12, 2018 CITY COUNCIL MEETING AGENDA**

The aforementioned meeting was briefly reviewed and discussed.

Council Member LeMone suggested that the City initiate a program in which the City Council could honor athletic teams, including those that are not recognized as official high school sports. Administrator Darrington stated that staff could send the team a formal letter from the Mayor inviting them to a Work Session to be recognized. There was discussion about giving them a letter

of recognition or a certificate from the City Council and Mayor. Council Member Andersen suggested informing *The Timpanogos Times* of the recognition as well.

Council Member LeMone initiated a discussion regarding honoring employees as they retire. Normally, each department handles the recognition, but she was concerned that the employees were not being recognized equally by the City. Administrator Darrington stated that staff could make sure that employees are recognized by the City Council.

### **13) MAYOR AND COUNCIL BUSINESS**

Library Director, Sheri Britsch, reported on the continual improvements to the Library, including a new awning and pavilion. The summer reading program kickoff was to take place at Veteran's Memorial Park, and they anticipated a busy summer. She also reported that she has been asked by the State Library to teach technology classes to fellow Librarians.

Fire Chief, Dave Thomas, reported that the ironwork had been completed at the New Public Safety Building, and the last beam will be set on Monday at 10:00 a.m. He explained that anyone present at the event will be able to sign the beam before it is installed. Chief Thomas reported that the Fireman's Breakfast will take place at the rodeo grounds at the same time as the car show, which was being put on by the Police Department on June 16 from 6:00 a.m. to 11:00 a.m.

Administrator Darrington reviewed the meeting schedule for the next two months, the dates for Strawberry Days, and the Primary Elections.

Director Beaumont reported on the construction of 100 East, which will not be completed until October. He noted that 100 East between 200 South and State Street was on schedule and will be paved and open for Strawberry Days. The parade routes and other events can proceed as scheduled.

Council Member Andersen requested an update on the carnival. Parks and Recreation Director, Deon Giles, reported that all events downtown will continue as they have in the past. They will be putting the food trucks in the parking stalls along 200 South facing the park. Everything was ready to move forward for Strawberry Days.

Council Members LeMone and Andersen both commented on the dancing flag men.

Council Member Jensen spoke about the Golden Spoke event and said that it was great to see the trail system being used so well.

Council Member LeMone reported on the Parks and Recreation Trail Cleanup event. Director Giles added that they had 87 volunteers who put in approximately 206 man hours.

Council Member LeMone asked about water conservation and enforcement. Director Beaumont reported that the water situation was looking satisfactory thus far. With the recent heat wave, the Enforcement Officer was out and about making sure people are watering on the right days and that they are not over watering. Some people had been ticketed already. He stated that the City was still in conservation mode, for the time being.

**14) SIGNING OF PLATS**

There were no plats signed.

**15) REVIEW CALENDAR**

There were no additional calendar items.

**16) ADJOURN**

**ACTION:** Council Member Jensen moved to adjourn. Council Member Walker seconded the motion. The motion carried with unanimous consent of the Council.

The meeting adjourned at 7:15 p.m.

The City Council Minutes of June 5, 2018 were approved by the City Council on August 7, 2018

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Kathy T. Kresser, City Recorder, MMC

*(Exhibits are in the City Council Minutes binders in the Recorder's office.)*